

Treemanisha M. Stewart, MPH, CHES, REHS

1015 E Commerce Street, Bridgeton, NJ 08302 | 856. [REDACTED] | [REDACTED]@hotmail.com

**LEADERSHIP**

- NJ Society for Public Health Education: Program Co-Chair 2014-2015
- Greater Bridgeton Police Athletic League (PAL): Board Member, February 2013-Present
- Cumberland County Healthy Communities Coalition: Member, July 2012-Present
- Fairfield Township Board of Education: Board Member, January 2012-Present
- Fairfield Township Office of Emergency Management: Communications & Public Information Officer, August 2011-Present
- Community Emergency Response Team (CERT), June 2011-Present
- Cumberland County Medical Reserve Corps., January 2011-Present
- Gouldtown Volunteer Fire Company-Volunteer Firefighter, November 2010-December 2013

**MANAGEMENT**

- Increased service contracts by 50% in one year
- Analyzes protocols and implements corrective actions
- Creates and evaluates programs and policies
- Emergency Operations (Incident Command System: 100, 120, 200, 300, 400, 700 & 800)
- Constantly monitors programs for efficiency and effectiveness
- Supervision of staff
- Grant management

**HEALTH**

- Creates, implements and evaluates health education programs
- Knowledge of current health practices and trends
- Implemented effective health education materials and programs
- Managed a case load of over 300

**HIGHER EDUCATION MANAGEMENT**

- Reorganized Health Science course with a focus on service learning
- Refocused Public Administration with a concentration on public leadership
- Advise students (mostly freshmen and sophomores) as it relates to educational planning, course selection and academic progress
- Helps students define and develop educational plans; assists in the selection of appropriate course work to achieve their goals
- Proficient in blackboard, using it to enhance courses, or in hybrid or online courses

**CERTIFICATIONS:**

Certified Health Education Specialist (CHES)  
Cardiopulmonary Resuscitation (CPR) Basic Life Support (BLS)  
Registered Environmental Health Specialist (REHS)

**EXPERIENCE:**

**Gateway Community Action Partnership Agency (Head Start),** Bridgeton, NJ  
*Health Services Manager, May 2015-Present*

Accomplishes staff results by communicating job expectations;  
 Planning, monitoring, and appraising program specific information  
 Coaching, counseling, and disciplining employees;  
 Developing, coordinating, and enforcing systems, policies, procedures, and productivity standards  
 Prepares budget, schedules expenditures and initiates corrective actions

**Gateway Community Action Partnership,** Bridgeton, NJ  
*Mobile Dental Program Manager (part-time), November 2014-May 2015*

Managed the day to day operations of the clinic  
 Contracted staff and ensures quality services  
 Responsible for maintaining the operational budget  
 Evaluated program and ensures efficiency

**Cumberland County College,** Vineland, NJ

*Academic Advisor (part-time), November 2013-Present*  
 Assists students to with identifying their academic goals, capabilities, and educational backgrounds  
 Clarifies pertinent information and discusses implications toward student academic success  
 Works individually with students newly admitted, placed on probation, suspended or at risk

**Gateway Community Action Agency (Head Start),** Bridgeton, NJ

*Health Services Coordinator, January 2012-May 2015*  
 Monitored and documents health status of children in the program  
 Supervised staff to ensure quality services  
 Responsible for health education for children, parents and staff  
 Monitored budget for appropriate expenditures  
 Oversaw all interns and volunteers including, orientation, duties and evaluation

**Cumberland County College,** Vineland, NJ

*Adjunct Professor, August 2011-Present*  
 Responsible for selecting specific exercises that permit measurement of performance  
 Responsible for teaching assigned courses in accordance with learning objectives  
 Focuses on service learning as another mode of instruction

**EDUCATION:**

**Capella University, Minneapolis, M.N.**

Doctorate of Public Administration: Public Administration, 2011-2015

**Rutgers University, New Brunswick, NJ**

Certificate: Environment & Public Health, Summer 2013

**University of Medicine & Dentistry of New Jersey, Piscataway, NJ**

Master of Public Health: Health Education & Behavioral Science, 2008-2010

**Howard University, Washington, D.C.**

Bachelor of Science: Health Management, 2004-2007