

# CONFIDENTIAL

**Medford Township Council Executive Session  
Public Safety Building  
June 24, 2014**

The Medford Township Council meeting of the above date was convened by Mayor Buoni, with the reading of the Open Public Meetings Act Statement at 7:00 PM.

**COUNCIL**

**PRESENT:** Mr. Jeffrey Beenstock, Present  
Mr. Frank Czekay, Present via Teleconference  
Mr. James Pace, Present  
Deputy Mayor Charles Watson, Present  
Mayor Christopher Buoni, Present

**ALSO PRESENT:** Mr. Christopher Norman, Township Solicitor  
Mr. Robert Merryman, Township Human Resource/Labor Attorney  
Chief Richard Meder, Medford Township Police

**PURPOSE OF  
MEETING:**

**Resolution ES 06 24 2014**

- a) Matters Relating to the Employment Relationship: Personnel Matter [10:4-12b.(8)]
- b) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Personnel Matters [10:4-12b.(7)]

**DISCUSSION:**

Personnel Matter –



Mr. Merryman provided Council with a brief overview of the situation. Mr. Merryman stated Mrs. Burger and Chief Meder are recommending an Administrative Investigation be conducted.

Council was provided with three vendors and quotes for each to provide the investigation services. Council was inclined to go with Verita, LLC.

It was discussed that Mrs. Burger would be the point of contact for Verita.



ADJOURNMENT

Deputy Mayor Watson motioned to close the Executive Session, seconded by Mr. Pace. The meeting was unanimously adjourned at 7:52 PM.

Respectfully Submitted,

Katherine E. Burger  
Township Clerk

# CONFIDENTIAL

**Medford Township Council Executive Session  
Public Safety Building  
July 1, 2014**

The Medford Township Council meeting of the above date was convened by Mayor Buoni, with the reading of the Open Public Meetings Act Statement at 7:30 PM.

**COUNCIL**

**PRESENT:**

Mr. Jeffrey Beenstock, Present  
Mr. Frank Czekay, Present  
Mr. James Pace, Present  
Deputy Mayor Charles Watson, Present  
Mayor Christopher Buoni, Present

**ALSO PRESENT:**

Mr. Christopher Schultz, Township Manager  
Mr. Christopher Norman, Township Solicitor

**PURPOSE OF  
MEETING:**

**Resolution ES 07 01 2014**

- a) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Rehabilitation Abatement Proposal [10:4-12b.(7)]
- b) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Gravelly Hollow Public Works Yard aka Former Mount Yard [10:4-12b.(7)]
- c) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Medford Cemetery Association, Inc. [10:4-12b.(7)]
- d) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:  
Pinelands Branch Library
- e) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Burlington County Release and Indemnification Agreement [10:4-12b.(7)]
- f) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Various Municipal Tax Liens[10:4-12b.(5)]
- g) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Block 6504.02 Lot 3 [10:4-12b.(5)]
- h) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Burlington County Shared Services Agreement(s) Pedestrian Crossing Signals [10:4-12b.(7)]
- i) Matters Relating to the Employment Relationship: Personnel Matter [10:4-12b.(8)]

- j) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Block 909 Lot 1.07 (Stokes Road) [10:4-12b.(5)]
- k) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Medford Park Spillway 10:4-12b.(7)].

DISCUSSION:

Rehabilitation Abatement Proposal –

[REDACTED]

[REDACTED]

Gravelly Hollow Public Works Yard aka Former Mount Yard –

[REDACTED]

Medford Cemetery Association, Inc. –

[REDACTED]

Pinelands Branch Library –

[REDACTED]

Burlington County Release and Indemnification Agreement –

[REDACTED]

[REDACTED]

Various Municipal Tax Liens –

[REDACTED]

[REDACTED]

[REDACTED]

Block 6504.02 Lot 3 –

[REDACTED]

[REDACTED]

[REDACTED]

Burlington County Shared Services Agreement(s) Pedestrian Crossing Signals –

[REDACTED]

Personnel Matter –

Mrs. Burger updated Council on the status of the workplace investigation. Mr. Schultz was not present during this discussion.

Block 909 Lot 1.07 –

[REDACTED]

Medford Park Spillway –

[REDACTED]

ADJOURNMENT

Deputy Mayor Watson motioned to close the Executive Session, seconded by Mr. Beenstock. The meeting was unanimously adjourned at 9:39 PM.

Respectfully Submitted,

Katherine E. Burger  
Township Clerk/CFO

# CONFIDENTIAL

**Medford Township Council Executive Session  
Public Safety Building  
July 15, 2014**

The Medford Township Council meeting of the above date was convened by Deputy Mayor Watson, with the reading of the Open Public Meetings Act Statement at 7:30 PM.

**COUNCIL**

**PRESENT:**

Mr. Jeffrey Beenstock, Present  
Mr. Frank Czekay, Present  
Mr. James Pace, Present  
Deputy Mayor Charles Watson, Present  
Mayor Christopher Buoni, Absent

**ALSO PRESENT:**

Mr. Christopher Schultz, Township Manager  
Mr. Christopher Norman, Township Solicitor

**PURPOSE OF**

**MEETING:**

**Resolution ES 07 15 2014**

- a) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Gravelly Hollow Public Works Yard aka Former Mount Yard [10:4-12b.(7)]
- b) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Medford Cemetery Association, Inc. [10:4-12b.(7)]
- c) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Block 6504.02 Lot 3 [10:4-12b.(5)]
- d) Matters Relating to Collective Bargaining Agreement Between the Township of Medford and Burlington County Professional Fire Fighters Association, International Association of Fire Fighters Local 3091A.F.L.-C.L.C. Shop 25F & Shop 250 [10:4-12b.(4)]
- e) Matters Relating to the Employment Relationship: Personnel Matter [10:4-12b.(8)]
- f) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Sanitation Contract [10:4-12b.(7)]
- g) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:  
Office of the State Comptroller [10:4-12b.(7)]

DISCUSSION:

Gravelly Hollow Public Works Yard aka Former Mount Yard –

[REDACTED]

Medford Cemetery Association, Inc. –

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Block 6504.02 Lot 3 –

[REDACTED]

[REDACTED]

[REDACTED]

Agreement Between the Township of Medford and Burlington County Professional Fire  
Fighters Association, International Association of Fire Fighters Local 3091 A.F.L.-  
C.I.O.-C.L.C. Shop 25F & Shop 250 –

[REDACTED]

[REDACTED]

Personnel Matter –

Mr. Schultz left the meeting.



Mrs. Burger informed Council the investigator had completed her portion of the investigation and the draft report was being reviewed by her superior. The report is to be delivered to Mrs. Burger by the end of this week.

Council discussed having a Special Meeting once the report is received.

Sanitation Contract –

[REDACTED]

[REDACTED]

[REDACTED]

Office of the State Comptroller –

[REDACTED]

[REDACTED]

ADJOURNMENT

Mr. Beenstock motioned to close the Executive Session, seconded by Mr. Czekay. The meeting was unanimously adjourned at 8:52 PM.

Respectfully Submitted,

Katherine E. Burger  
Township Clerk/CFO

# CONFIDENTIAL

**Medford Township Council Executive Session  
Public Safety Building  
July 22, 2014**

The Medford Township Council meeting of the above date was convened by Mayor Buoni, with the reading of the Open Public Meetings Act Statement at 6:30 PM.

**COUNCIL**

**PRESENT:** Mr. Jeffrey Beenstock, Present  
Mr. Frank Czekay, Present  
Mr. James Pace, Present  
Deputy Mayor Charles Watson, Present  
Mayor Christopher Buoni, Present

**ALSO PRESENT:** Mr. Christopher Norman, Township Solicitor  
Mr. Robert Merryman, Township Human Resource/Labor Attorney  
Chief Richard Meder, Medford Township Police

**PURPOSE OF  
MEETING:**

**Resolution ES 07 22 2014**

- a) Matters Relating to the Employment Relationship: Personnel Matter [10:4-12b.(8)]
- b) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Personnel Matters [10:4-12b.(7)]

**DISCUSSION:**

Personnel Matter –

[REDACTED]

Mr. Merryman explained to Council how and what can be discussed in closed session versus public session.

Chief Meder stepped out of the meeting at 6:48 PM.

Mr. Merryman provided Council with an overview of the Investigation Report.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Council discussed other personnel policies.

[REDACTED]

[REDACTED]

Council recessed at 8:02 PM.

Council reconvened at 8:11 PM.

Chief Meder came back into the meeting at 8:11 PM.

[REDACTED]

Chief Meder left the meeting at 8:25 PM.

Council continued their discussions.

Council recessed at 8:58 PM.

Council reconvened at 9:10 PM.

[REDACTED]

[REDACTED]

ADJOURNMENT

Mr. Beenstock motioned to close the Executive Session, seconded by Deputy Mayor Watson. The meeting was unanimously adjourned at 9:41 PM.

Respectfully Submitted,

Katherine E. Burger  
Township Clerk



**17 North Main Street • Medford • NJ 08055 • 609/654-2608**

www.medfordtownship.com

MAIN FAX 609/953-4087

FINANCE FAX 609/714-1790

CONSTRUCTION FAX 609/953-7720

RECREATION FAX 609/654-6536

PUBLIC WORKS FAX 609/654-7646

August 15, 2014

Mr. John Paff

Dear Mr. Paff,

The Township of Medford received your Open Public Records Act (OPRA) request on July 30, 2014. The official Records Custodian, Dawn Bielec, received your OPRA request on July 30, 2014. As such, the seven (7) business day deadline to respond to your request is August 11, 2014. The response to your request was provided to you on the 7<sup>th</sup> business day after the custodian's receipt of said request. You sent a follow up request on August 11, 2014. This response to your request is being provided to you on the 4th business day after the custodian's receipt of said request.

The table below identifies the records that are being denied in whole or in part as well as the legal basis for each denial, as is required by N.J.S.A. 47:1A-6.

List of all records responsive to OPRA request (include the number of pages for each record).	List of all records provided, <u>with redactions</u> , or denied in their entirety.	If records are disclosed with redactions, give a general nature description of the redactions.	If records were denied in their entirety, give a general nature description of the record.	List the legal explanation and statutory citation for the denial of access to records in their <u>entirety</u> or <u>with redactions</u> .
Closed session minutes for the June 24, 2014, July 1, 2014, July 15, 2014, July 22, 2014 Council Meeting	Closed session minutes provided with redactions	Redactions were made only to delete the discussion of the Council members regarding the personnel matter of John/Jane Doe.	N/A	<u>N.J.S.A. 47:1A-9.a.</u> (allows exemptions from disclosure contained in other state statutes to apply under OPRA) and <u>N.J.S.A. 10:4-12</u> (allows governing bodies to exclude the public from discussions of

				<p>personnel matters).  <u>N.J.S.A. 47:1A3a.</u>  (Ongoing investigations-any records pertaining to an investigation in progress by any public agency if disclosure of such record or records shall be detrimental to the public interest)  <u>N.J.S.A. 47:1A-10</u> (Personnel and Pension Records)  <u>N.J.S.A. 47:1A-1</u> (Privacy Interest – “a public agency has a responsibility and an obligation to safeguard from public access a citizen’s personal information with which it has been entrusted when disclosure thereof would violate the citizen’s reasonable expectation of privacy”)</p>
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These records are being transmitted to you via [insert requestor’s preferred method of delivery], as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is [insert amount]. [Include instructions on how requestor can remit payment].

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (“GRC”) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at

grc@dca.state.nj.us, or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Katherine E. Bugar  
Township Clerk/CFO  
Township of Medford  
609-654-2608, ext. 334  
[kburger@medfordtownship.com](mailto:kburger@medfordtownship.com)