

OPRA Request of January 27, 2012  
Borough of Englewood Cliffs

Please accept this e-mail/fax as my request for government records in accordance with the Open Public Records Act (OPRA) and the common law right of access. Please respond and send all responsive documents to me via e-mail at [paff@pobox.com](mailto:paff@pobox.com). If e-mail is not possible, please fax responses and responsive records to me at 908-325-0129. Also, I would appreciate it if you would acknowledge your receipt of this e-mail.

Records requested:

1. The minutes of three most recently held nonpublic (i.e. "closed" or "executive") municipal governing body meetings for which minutes are available for public disclosure in either full or redacted form.
2. The resolutions, as required by N.J.S.A. 10:4-13, that authorized the three nonpublic meetings for which minutes were provided in response to #1 above. (If the resolutions are spread out in full in the public meeting minutes (as opposed to "free standing" resolutions), please furnish only those pages of the public meeting minutes that contain the resolutions.)
3. The minutes of three most recently held public municipal governing body meetings for which minutes are available for public disclosure.

Thank you,

John Paff  
(voice - 732-873-1251)

March 5, 2012 Response to OPRA request

John,

Sorry for the delay in response .Unfortunately, I had to be out of the office focusing on a medical situation. I returned to the office during last week. I am the Borough Administrator, Municipal Clerk and Registrar of Englewood Cliffs. As you can imagine, I have a great deal of work to catch-up on.

As I know you are aware, an OPRA request is a request for a "government record" that has been made, maintained, or kept on file in the course of official business, or that has been received in the course of official business. As we discussed and was widely published in the press, Englewood Cliffs is focused on developing and delivering the minutes of our meeting in a timely fashion. We are making progress. However we do not have approved minutes for the three most recently held public meetings. (Request bullet 3.) They are on the schedule to be submitted for approval to the Council for approval at the March 14 meeting. My intent was to share with you approved minutes.

However, it appears there is some urgency for you to have access. I have drafts of these minutes and consider them the current state of the record. I'm giving you access to these records via this email.

Per your request #1, we held one closed session on January 18, 2012. The Council has not yet authorized that the matters discussed can be made public. In fulfillment of #2, I'm attaching the resolution which enabled the Council to go into closed session.

John, please accept this email in the spirit that it is written. I would like nothing more than to have had the band-width and staff to be completely current with the meeting minutes. I believe strongly in open government and the the public's right to records. However, when you are basically a one-person administrative staff for an entire Borough, I had to prioritize delivering citizen services vs. translating the electronic records we keep of each meeting to a type written record of the meeting.

Thank you for your interest in Englewood Cliffs.

Regards.

Susan Spohn  
Borough Administrator  
Englewood Cliffs, NJ

# **APPROVED**

## **BOROUGH OF ENGLEWOOD CLIFFS NEW JERSEY**

### **MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND COUNCIL**

**DATE: December 28, 2011**

**PURPOSE:** To hold a second hearing and possible adoption of Ordinance 2011-14 AN ORDINANCE REQUIRING ALL EMPLOYEES, VOLUNTEERS, AND APPOINTEES OF THE BOROUGH OF ENGLEWOOD CLIFFS TO UNDERGO CRIMINAL HISTORY BACKGROUND CHECKS. Also, to consider a resolution authorizing budget transfers.

**CALL TO ORDER AT: 6:00 P.M.**

#### **PRESENT AT ROLL CALL:**

MAYOR	JOSEPH C. PARISI JR.
COUNCILMAN	ILAN PLAWKER
COUNCILMAN	JOSEPH FAVARO
COUNCILWOMAN	MELANIE SIMON
COUNCILWOMAN	CARROL MCMORROW

#### **ALSO PRESENT:**

MUNICIPAL ATTORNEY	DOUGLAS DOYLE
POLICE CHIEF	MICHAEL CIOFFI
DPW SUPERINTENDENT	MARK NEVILLE

#### **OPEN PUBLIC MEETINGS ACT STATEMENT:**

"ADEQUATE NOTICE OF THIS SPECIAL MEETING WAS GIVEN AND POSTED AS REQUIRED. DATE AND TIME OF THIS SPECIAL MEETING WAS LEGALLY GIVEN AS REQUIRED BY THE "OPEN PUBLIC MEETINGS ACT." THIS NOTICE IS ON FILE WITH THE BOROUGH CLERK AND POSTED ON THE BULLETIN BOARD.

#### **ORDINANCES: PUBLIC HEARING AND ADOPTION**

**COUNCILMAN PLAWKER CALLED UP FOR SECOND READING AN ORDINANCE ENTITLED:**

#### **ORDINANCE 2011-14**

The Clerk certified that advertisement had been made according to law. Councilman Plawker moved a public hearing be held on Ordinance 2011-14. So ordered. Councilman Plawker moved the Clerk read the ordinance by title on second reading. So ordered. The clerk thereupon read the ordinance

by title. The Mayor then announced that all interested parties would now be given opportunity to be heard for or against the adoption of the ordinance.

The following people from the public spoke on the ordinance:

**Lauren Eastwood** – 4 Willow Drive, Englewood Cliffs, NJ 07632

**Steve Rubinsky** – 654 Summit Street, Englewood Cliffs, NJ 07632

**Ed Hallas** – 15 Hudson Terrace, Englewood Cliffs, NJ 07632

**Jack Geyer**– 34 Toni Drive, Englewood Cliffs, NJ 07632

Council discussion followed the public hearing. The Council agreed to take the 90 days after passage of the Ordinance 2011-14 to develop the policy and procedures for implementing the ordinance.

After all interested parties had spoken on the ordinance, Councilman Favaro moved the hearing be closed. So ordered.

## **BOROUGH OF ENGLEWOOD CLIFFS**

### **BERGEN COUNTY, NEW JERSEY**

#### **ORDINANCE NO 2011-14**

#### **AN ORDINANCE REQUIRING ALL EMPLOYEES, VOLUNTEERS, AND APPOINTEES OF THE BOROUGH OF ENGLEWOOD CLIFFS TO UNDERGO CRIMINAL HISTORY BACKGROUND CHECKS**

**BE IT ORDAINED**, BY THE Mayor and Council of the Borough of Englewood Cliffs, within the County of Bergen and State of New Jersey, as follows:

#### **Section 1. Definitions**

- A.** “Borough Entity” means the Borough of Englewood Cliffs as well as any board, commission or other instrumentality thereof.
- B.** “Criminal History Background Check” means a determination of whether a person has a criminal record by cross referencing that person’s name and fingerprints with those on file with the Federal Bureau of Investigation, Identification Division and the State Bureau of Identification in the Division of the New Jersey State Police.

#### **Section 2: Disqualifying crimes pertaining to Borough Entity Positions.**

Any crime of the first or second degree as set forth in Chapter 14 of Title 2C of New Jersey Statutes.

Any crime as set forth in chapter 39 of Title 2C of the New Jersey Statutes, a third degree crime as set forth in chapter 20 of Title 2C of the New Jersey Statutes.

Any crime of the fourth degree involving a victim, who is a minor, or conspiracy to commit or an attempt to commit any of the aforesaid crimes.

For purposes of this ordinance, a conviction exists if the individual has been convicted at any time under the laws of this State or under any similar statutes of the United States or any other state or Nation for a substantially equivalent crime or other offense.

### **Section 3: Criminal History Background Check Required**

- A. No person shall be hired or appointed to any paid or unpaid office or employment with any Borough Entity without first consenting to and undergoing a Criminal History Record Background Check.
- B. Every person serving in any paid or unpaid office or employment with a Borough Entity on the effective date of this Ordinance shall be required to undergo a Criminal History Background Check within ninety days of the effective date of this Ordinance.
- C. Every person serving in any paid or unpaid office or employment with a Borough Entity shall be required to undergo a periodic Criminal History Background Check at least every five years.

### **Section 4: Procedure**

- A. The individual applying for a position or an individual appointed to a Board or Commission of the Borough Entity, whether salaried, compensated by stipend, or as a volunteer, shall submit his or her name and address to the Borough's Chief of Police or his designee and shall agree to being fingerprinted in accordance with applicable State and Federal laws.
- B. The Chief of Police or his designee is hereby authorized to exchange fingerprint data with and receive criminal history record information from the State Bureau of Investigation in the Division of New Jersey State Police and the Federal Bureau of Investigation, and share that information with persons or body responsible for hiring or appointing the individual to the paid or unpaid office or employment.
- C. No individual shall be disqualified from employment or service on the basis of the information disclosed by the Criminal History Background Check performed pursuant to this Ordinance without first having an opportunity to challenge the accuracy of the disqualifying information.

### **Section 5: Confidentiality of Criminal History Background Information**

- A. Any and all criminal history information obtained by the Chief of Police or his designee pursuant to this Ordinance shall be filed in a secure manner as determined by prevailing physical circumstance or applicable technological device. This information shall not be made available to the public and shall be exempt from public disclosure under common law of the New Jersey Open Public Records Act.
- B. The Borough shall limit the use of criminal history only as it pertains to the individual for whom it was obtained and for the purpose it was required by virtue of this Ordinance. Under no circumstances will such criminal history information be disseminated to persons or entities not authorized to receive such records.

**Section 6: Cost**

The Borough shall bear the cost of conducting Criminal History Background Checks as required pursuant to this Ordinance.

**Section 7: Inapplicability; Preemption.**

- A. The provisions of this Ordinance shall not apply to elected municipal office holders of the Borough of Englewood Cliffs unless voluntarily agreed to by the individual elected official. In the event that an elected individual volunteers to undergo the Criminal History Background Check, the cost therefore will be the responsibility of the elected official and not be subject to reimbursement by the Borough.
- B. The provisions of this ordinance shall not apply to any position, office or employment for which New Jersey State Law requires individuals to undergo a Criminal History Background Check as a condition of employment or office.

**Section 8: Consistency, Severability and Repealer.**

- A. If any provision or portion of a provision of this Ordinance is held to be unconstitutional, preempted by Federal or State law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the Ordinance shall not be invalidated.
- B. All ordinances or parts of ordinances which are inconsistent with any provisions of This Ordinance, are hereby repealed as to the extent of such inconsistencies.

**Section 9. Effective Date**

**This Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.**

This Notice is published pursuant to N.J.S.A. 40:49-2.

Susan M. Spohn  
Borough Clerk

- Councilman Plawker moved the ordinance be adopted on second reading and final passage, which motion was seconded by Councilwoman Simon and adopted upon a call of the roll.

ROLL CALL:

AYES: Favaro, McMorrow, Plawker, Simon

On a motion by Simon, seconded by Favaro, resolution 06-198 – TRANSFER FUNDS BETWEEN APPROPRIATIONS RESERVES was offered for adoption.

Ayes: Favaro, Plawker, Simon

Recues: McMorrow

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 11-198**

**RE: TRANSFER OF FUNDS BETWEEN APPROPRIATION RESERVES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that the following transfers be made:

TRANSFERS

FROM		TO	
A&E S/W	\$ 5,000.00	POLICE O/E	\$ 60,000.00
CONST.OFF S/W	\$ 10,000.00	SOCIAL SECURITY CONTRIBUTION	\$ 2,039.00
FIRE S/W	\$ 7,000.00		
MUN. COURT S/W	\$ 3,000.00		
STREETS & ROADS S/W	\$ 10,000.00		
SHADE TREE S/W	\$ 5,000.00		
RECREATION S/W	\$ 20,000.00		
BOARD HEALTH S/W	\$ 2,039.00		
	\$ 62,039.00		\$ 62,039.00

ATTEST:

APPROVED:

\_\_\_\_\_  
Susan Spohn, Registered Municipal Clerk

\_\_\_\_\_  
Joseph C. Parisi Jr., Mayor

DATE: December 28, 2011

With no further business to be addressed, Mayor Parisi adjourned the meeting at 6:55pm.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
**Susan Spohn, Registered Municipal Clerk**

\_\_\_\_\_  
**Joseph C. Parisi, Jr., Mayor**



**APPROVED**  
**BOROUGH OF ENGLEWOOD CLIFFS**  
**BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE SINE DIE MEETING OF THE MAYOR AND COUNCIL.**

**DATE:**           **January 7, 2012**

**CALL TO ORDER AT 11:21 A.M.**

**PRESENT AT ROLL CALL:**

Mayor	Joseph C. Parisi, Jr.
Councilwoman	Carrol McMorrow
Councilman	Ilan Plawker
Councilman	Joe Favaro
Councilman	Melanie Simon
Councilman	Ed Aversa

**ABSENT:**    Councilman            Roberta Agresta  
                  Councilman            Eric Petrone

**ALSO PRESENT:**

Chief Financial Officer	Joseph Iannaconi
Municipal Attorney	Douglas Coyle
Municipal Engineer	Bernard Mirandi
Chief of Police	Michael Cioffi
Superintendent DPW	Mark Neville

**FLAG SALUTE LEAD BY COUNCIL PRESIDENT COUNCILWOMAN CARROL MCMORROW**

**MUNICIPAL CLERK STATED:**

Notice of this meeting of the mayor and council has been given to the record for publication in December of 2011 and is posted on the bulletin board and is on file with the municipal clerk. This notice states, the mayor and council will hold its sine die and reorganization meetings at 11:00 am, January 7, 2012 at the council chambers, located at 10 Kahn Terrace.

Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the municipal clerk.

**Mayor Parisi asked if there was any unfinished business.**

The Municipal Clerk said there was a message from outgoing Councilman Eric Petrone. She then read the following:

*To All Englewood Cliffs Residents,*

*I wish to sincerely thank you for giving me the opportunity to serve as your Councilman for these past three years. It has truly been an honor and a privilege and it will be something I will look upon with fondness for the rest of my life.*

*I also wish to congratulate Gloria Oh, Ed Favaro, and Ed Aversa on your victory. I truly wish all of you the best of luck in the future.*

*Finally, I wish to thank my colleagues on both sides of the aisle with whom I had an opportunity to work. Robert, Carrol, Ilan, Melanie, and Mayor Parisi,*

*Thank you all and best of luck to everybody in the New Year.*

Councilwoman Carrol McMorrow asked the Mayor if she could read a statement and the Mayor recognized Councilwoman McMorrow who stated the following:

*For the past two years, it has been a privilege and a honor to serve as the liaison to the Board of Health, the liaison to the Board of Education the liaison to the Building Department; the Chairperson of the Recreation, DPW and Community Events committees and serve on our Technology committee. I'm proud to say that I initiated the creation of both the Technology and Community Events in an effort to do more for our residents. I enjoyed working on these committees. Most importantly the opportunity it afforded me to be able to meet and help the many residents I've come to know and serve. Because you see for me that is what is being a Councilperson is all about. It's about serving the people selflessly with no personal gain. I'm proud of all the accomplishments I was able to assist in bringing to the residents of this wonderful town.*

*As we all know, I will be the lone Republican sitting up on this dais. I know that will not be an easy job but I was elected to do a job and represent the people that came out to voted for me. I'm sitting here to represent the people that have faith I will always to the right thing and vote for the best interest of the residents. And as difficult as that may be, being the lone Republican sitting here, I want to assure the public that that my strength of character will assure that I will always vote and speak with their best interest at heart.*

*You spoke in your speech about transparency and you gave a wonderful speech Mayor, thank you. I ask you to please, all of us, to set this example and set the bar high. This is what our residents deserve. I ask that everyone sitting up here please keep an open mind to my questions as an effort to being transparent for our residents and taxpayers which goal will be always based on transparency of the actions and decisions as well and that's what my questions will always be based, transparency.*

*So I just want to wish our newly elected the best of luck in their appointments and responsibilities.  
I'm here in any way to make this as easy as possible.*

Mayor Parisi adjourned the meeting at 11:26 am.

**ATTEST:**

**APPROVED:**

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**SUSAN SPOHN, MUNICIPAL CLERK**

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**JOSEPH C. PARISI JR., MAYOR**

**BOROUGH OF ENGLEWOOD CLIFFS**

**AGENDA FOR REORGANIZATION MEETING**

**JANUARY 7, 2012**

CALL TO ORDER: IMMEDIATELY TO FOLLOW SINE DIE MEETING

Introduce Dignitaries: Congressman Steve Rothman, et.al.

Congressman Steve Rothman: Rothman to do swearing in of Mayor Parisi.

Oaths of Office for:

(Election Certificates to be given)

Mayor Parisi

Councilwoman Oh

Councilman Aversa

**ROLL CALL:**

Mayor Parisi

Councilman Favaro

Councilwoman McMorrow

Councilman Plawker

Councilwoman Simon

Councilwoman Oh

Councilman Aversa

Borough Attorney

Borough Engineer

C.F.O.

Chief of Police

Auditor

Supt. of Public Works

Municipal Clerk

**SALUTE TO THE FLAG – COUNCILMAN JOE FAVARO**

**CLERK READS OPEN PUBLIC MEETINGS ACT STATEMENT**

NOTICE OF THIS REORGANIZATION MEETING OF THE MAYOR AND COUNCIL HAS BEEN GIVEN TO THE RECORD FOR PUBLICATION IN DECEMBER OF 2011 AND IS POSTED ON THE BULLETIN BOARD AND IS ON FILE WITH THE MUNICIPAL CLERK. THIS NOTICE STATES, THE MAYOR AND COUNCIL WILL HOLD ITS REORGANIZATION MEETING AT 11:00 AM ON JANUARY 7, 2012 AT THE COUNCIL CHAMBERS, LOCATED AT 10 KAHN TERRACE.

MINUTES OF THIS MEETING WILL BE MADE AVAILABLE TO THE PUBLIC UPON COMPLETION OF TYPING AND PROOFREADING BY THE MUNICIPAL CLERK.

**THE MAYOR’S ANNUAL ADDRESS**

**MAYOR PARISI MAKES THE FOLLOWING STATEMENTS:**

**THE RULES OF ORDER WILL REMAIN UNCHANGED.**

**ANNUAL MEETING NOTICE – YEAR 2012 - RESOLUTION 12-01**

The Mayor and Council of the Borough of Englewood Cliffs has established their Caucus and Regular meeting dates for the year 2012. The Regular Meetings will be held on the Second Wednesday of each month, unless otherwise indicated by resolution 11-02, at 8:00 PM at the Municipal Building, 10 Kahn Terrace, Englewood Cliffs, New Jersey. Caucus meetings will be held at 6:30 PM. on the same nights as the regular meetings at 482 Hudson Terrace, Englewood Cliffs, New Jersey. **Action may be taken at either meeting.**

- **Motion**
- **Second**
- **Roll Call Vote**

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**[MAYOR PARISI MAKES THE FOLLOWING STATEMENTS]**

**ALL STANDING COMMITTEES ARE HEREBY DISSOLVED**

**ALL SPECIAL COMMITTEES ARE HEREBY DISSOLVED**

**ALL YEARLY APPOINTMENTS ARE HEREBY TERMINATED**

**MOTION TO ADOPT THE BY-LAWS OF 2011 for 2012**

- **Motion**
- **Second**
- **Roll Call Vote**

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**The Mayor asks for nomination for COUNCIL PRESIDENT:**

- **Motion:**
- **Roll Call Vote**

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

OATH OF OFFICE ADMINISTERED BY MAYOR OR QUALIFIED INDIVIDUAL OF CHOICE  
Carter Corrison

**WITH THE ADVICE AND CONSENT OF THE COUNCIL, I MAKE THE FOLLOWING  
2012 APPOINTMENTS:**

The Mayor & Council advertised for “Requests For Proposals” under the “Fair and Open” process for professional services.

<b>TITLE</b>	<b>Municipal Attorney</b>
NAME	Breslin and Breslin
TERM	1 Year
RESOLUTION NUMBER	12-02

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Municipal Auditor</b>
NAME	Steve Wielkotsz
TERM	1 Year
RESOLUTION NUMBER	12-03

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Municipal Engineer</b>
NAME	Stephen Boswell
TERM	1 Year
RESOLUTION NUMBER	12-04

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Municipal Bond Counsel</b>
NAME	DeCotiis, Fitzpatrick & Cole
TERM	1 Year
RESOLUTION NUMBER	12-05

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Municipal Tax Appeal Attorney</b>
NAME	Steve Muhlstock
TERM	1 Year
RESOLUTION NUMBER	12-06

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Special Counsel as needed by Tax Appeal Attorney</b>
NAME	Fred Semrau
TERM	1 Year
RESOLUTION NUMBER	12-07

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Municipal Planner</b>
NAME	Burgis Associates, Inc.
TERM	1 Year
RESOLUTION NUMBER	12-08

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Labor Attorney</b>
NAME	Breslin & Breslin
TERM	1 Year
RESOLUTION NUMBER	12-09

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Special Counsel as needed by Labor Attorney</b>
NAME	Douglas Doyle
TERM	1 Year
RESOLUTION NUMBER	12-10

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

(Oaths will be conducted after the meeting unless otherwise noted)



**ADMINISTRATION**

	<u>Effective</u>	<u>Expires</u>	
ADMINISTRATOR	Susan Spohn	1/7/12	12/31/12
DEPUTY CLERK	Lisette Duffy	1/7/12	12/31/12
COMPLIANCE OFFICER	Susan Spohn	1/7/12	12/31/12 (RES 12-TBD)
ADA COORDINATOR	Susan Spohn	1/7/12	12/31/12
MUNICIPAL ASSISTANT	Elena Salas	1/7/12	12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**TAX COLLECTION/ FINANCE**

	<u>Effective</u>	<u>Expires</u>	
<u>COLECTOR &amp; TREASURER</u> 4 years	Joseph Iannaconi, Jr.	1/7/12	12/31/14 (NO VOTE)
<u>DEPUTY TAX COLLECTOR</u>	Janice Romano	1/7/12	12/31/12
<u>TAX CLERK</u>	Helen Keery	1/7/12	12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**CONSTRUCTION CODE OFFICE**

	<u>Effective</u>	<u>Expires</u>	
Building Sub-Code Official	Paul Renaud	1/7/12	12/31/16
Construction Code Official /Zoning Officer	Paul Renaud	1/7/12	12/31/16
Plumbing Sub-Code Official	Michael Sestanovich	1/2/11	12/31/15
Fire Sub-Code Official	William McQuire	2/1/10	12/31/13
Fire Inspector #1	Paul Renaud	1/7/12	12/31/12
Fire Inspector #2	Steve Curry	1/7/12	12/31/12
Elevator Sub-code Official	Richard Handy	6/9/10	06/09/14
Tech Assist. Con Official	Caterina Scancarella	1/7/12	12/31/12
Trust Fund Report Preparer (COAH)	Caterina Scancarella	1/7/12	12/31/12
Electric Inspector	Peter DiCostanza (TENURED)		

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**MUNICIPAL COURT**

<b>TITLE</b>	<b>Prosecutor</b>
NAME	Walter Skrod
TERM	1 Year
RESOLUTION NUMBER	12-11

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Public Defender</b>
NAME	Albert Wunsch III
TERM	1 Year
RESOLUTION NUMBER	12-12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

<b>TITLE</b>	<b>Court Administrator</b>
NAME	Mary McSpirit
TERM	1 Year
RESOLUTION NUMBER	12-13

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**OATHS OF OFFICE ADMINISTERED FOR WALTER SKROD and ALBERT WUNSCH III**

**POLICE**

		<b>Effective</b>	<b>Expires</b>
<u>SCHOOL CROSSING GUARDS</u>	Barbara Henn	1/7/12	12/31/12
1 YR	Josephine Henn	1/7/12	12/31/12
	Rose Mastellone	1/7/12	12/31/12
	Lynne Masse	1/7/12	12/31/12
 <u>POLICE MATRONS</u>	Barbara Henn	1/7/12	12/31/12
1 YR	Rose Mastellone	1/7/12	12/31/12
	Josephine Henn	1/7/12	12/31/12
	Lynne Masse	1/7/12	12/31/12

**RECREATION**

<u>REC. DIRECTOR</u>	Dan Wenz	1/7/12	12/31/12
1 YR			

**PUBLIC WORKS/RECYCLING**

<u>RECYCLING COORD.</u>	Mark Neville	1/7/12	12/31/12
1 YR			
<u>SECRETARY</u>	Fran Marinuzzi	1/7/12	12/31/12
1 YR			

**COLLECTION SYSTEMS**

<u>OPERATOR</u>	Alan Schrader	1/7/12	12/31/12
1 YR			

**FIRE PREVENTION**

<u>OFFICIAL</u>	Joseph Cardullo	1/7/12	12/31/12
1 YR			

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**SELF INSURANCE FUND**

INS. RISK MANAGER	Durkin Agency, Inc.	1/7/12	12/31/12 (RES 12-14)
SAFETY DELEGATE	Mark Neville	1/7/12	12/31/12
INS. FUND COMMISSIONER	Susan Spohn	1/7/12	12/31/12
PERSONNEL OFFICER	Susan Spohn	1/7/12	12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**BOARD OF ADJUSTMENT**

**I CHOOSE NOT TO MAKE THESE APPOINTMENTS AT THIS TIME. CURRENT BOARD WILL BE HELD-OVER**

**PLANNING BOARD**

**I appoint the following as MAYOR'S APPOINTMENTS to the Planning Board subject to dissolution of the Board of Adjustment (no roll call)**

**PLANNING BOARD**

		<b>Effective</b>	<b>Expires</b>
ALT. PLANNING BOARD #2 (2 Years)	Steve Duffy	1/7/12	12/31/13
ALT. PLANNING BOARD #3 (1 Year)	Vincent Surace	1/7/12	12/31/12
ALT. PLANNING BOARD #4 (1 Year)	Jerry Misk	1/7/12	12/31/12
 BOROUGH REPRESENTATIVE (CLASS II)	 Andrew Nikow	 1/7/12	 12/31/12
<b>Attorney</b> (by Board)	Michael Kates	1/7/12	12/31/12

**Secretary and**

**The Mayor asks for nomination for COUNCIL REPRESENTATIVE to Planning Board:**

**Melanie Simon (1 year term)**

- Motion
- Second
- Roll Call Vote

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**BOARD OF HEALTH-4 Year**

<b>PRES.</b>	DR. GARY GUARNACCIA	1/2/11	12/31/14
<b>VICE PRES.</b>	DR. JAMES BANCROFT	1/2/11	12/31/14
	DR. DAVID HENICK	1/2/11	12/31/14
	DR. KEN CITAK	1/2/11	12/31/14
	DR. BETH RAUCHER	1/2/11	12/31/14
	DR. CELESTE HELVACIAN	1/2/11	12/31/14
	MS. MARY O'SHEA	1/2/11	12/31/14
	STEPHEN RALLO, ALTERNATE	1/7/12	12/31/12
	DIANE CLARKE, ALTERNATE	1/7/12	12/31/12
	MINJA CHO, ALTERNATE	1/7/12	12/31/12
	DR. E.H. Kim ALTERNATE	1/7/12	12/31/12

**MAYOR'S RECOMMENDATION TO BOARD OF HEALTH FOR SECRETARY**

SECRETARY	LISETTE DUFFY	1/9/12	12/31/12
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**The Mayor asks for nomination for COUNCIL REPRESENTATIVE to the Board of Health: (1 year term) MELANIE SIMON**

- Motion
- Second
- Roll Call Vote

	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**CONSTRUCTION BOARD OF APPEALS**

SECRETARY    Susan Spohn    1/7/12    12/31/12

**CONSTRUCTION BOARD OF APPEALS - STAGGERED TERMS**

(4 YEARS)    OSCAR DiGIROLAMO    1/7/12    12/31/15  
(3 YEARS)    PETER PULICE    1/6/09    12/31/12  
(4 YEARS)    ROY RIGGITANO    1/7/12    12/31/15  
(4 YEARS)    MARTIN SANTINI    1/6/09    12/31/12  
  
(3 YEAR)    JOHN GALDI    1/6/10    12/31/12

**SHADE TREE COMMISSION (Mayoral Appointment)**

		Effective Date	Expires
CHAIRMAN (5 Years)	Yvonne Favaro	1/7/12	12/31/17
Member (3 Years)	Amy Cioffi	1/7/12	12/31/15
Member (3 Years)	Maura Vill	1/7/12	12/31/15
Member (3 Years)	Roberta Goldstein	1/7/12	12/31/15
Member (3 Years)	Janice Snackerib	1/6/10	12/31/13

<b>Roll Call Vote</b>				
	M	Y	N	A
<b>Mayor Parisi</b>				
<b>McMorrow</b>				
<b>Plawker</b>				
<b>Favaro</b>				
<b>Oh</b>				
<b>Simon</b>				
<b>Aversa</b>				

MAYOR TO PRESENT GREEN COMMUNITY ACHIEVEMENT AWARD TO YVONNE AND SHADE TREE COMMISSION

**ENVIRONMENTAL COMMISSION (Mayoral Appointment 2 Year Term)**

		<b>Effective Date</b>	<b>Expires</b>
CHAIRMAN	Lana Dimidjian	1/7/12	12/31/13
Member	Ed Aversa	1/7/12	12/31/13
Member	Joe Romana	1/7/12	12/31/13
Member	Andy Bellina	1/7/12	12/31/13
Member	Sophia Duffy	1/7/12	12/31/13

<b>Roll Call Vote</b>				
	<b>M</b>	<b>Y</b>	<b>N</b>	<b>A</b>
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**Borough Historical Society (Mayoral Appointment)**

MEMBER	Catherine Jehn	01/07/12	12/31/14
MEMBER	Shirley Raffaele	01/07/12	12/31/14
MEMBER	Edwin Fehre	01/07/12	12/31/14
MEMBER	Albert Wunsch III	01/07/12	12/31/14

<b>Roll Call Vote</b>				
	<b>M</b>	<b>Y</b>	<b>N</b>	<b>A</b>
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**Community Development Representative (Mayor's Appointment)**

Community Development Rep	David Pasacrita	1/7/2012	12/31/2012
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**Community Development Representative (Council Appointment)**

Community Development Rep	George Sivulka	1/7/2012	12/31/2012
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Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**LIAISON TO BOARD OF EDUCATION**

COUNCIL REPRESENTATIVE                      Gloria OH                      1/7/12                      12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**LIAISON TO CHAMBER OF COMMERCE**

COUNCIL REPRESENTATIVE                      Gloria Oh                      1/7/12                      12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**LEGISLATIVE LIAISON**

COUNCIL REPRESENTATIVE                      Ilan Plawker                      1/7/12                      12/31/12

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				



**BOROUGH DEPOSITORIES**

(1 YR)

(RES 15-TBD)

BANK OF AMERICA  
PNC BANK  
TD BANK  
STATE OF NEW JERSEY CASH MANAGEMENT FUND  
BANK OF NEW JERSEY

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**OFFICIAL NEWSPAPERS**

(1 YR)

THE RECORD  
JERSEY JOURNAL  
PRESS JOURNAL  
BERGEN NEWS  
NEWARK STAR LEDGER

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**EMERGENCY MANAGEMENT**

**MAYOR APPOINTS- LOCAL EMERGENCY PLANNING COUNCIL**

(1 YR)

MAYOR	Joseph C. Parisi Jr.
POLICE CHIEF	Michael Cioffi
POLICE DEPUTY CHIEF	Michael McMorrow
FIRE CHIEF	George Drimones
FIRE DEPARTMENT	Joe Favaro
AMBULANCE CORP, CAPTAIN	Jon Posner
AMBULANCE CORP, PRESIDENT	RJ Clemor
SUPERINTENDENT, DPW	Mark Neville
SEC. BD. OF HEALTH	Lisette Duffy
SANITARY INSPECTOR	Michelle Netusil
HEALTH OFFICER	Sam Yanovich
BUILDING INSPECTOR	Paul Renaud
POLICE COMMISSION	Ilan Plawker
RED CROSS/Bergen Crossroads	Mark A. Berman

CHAMBER OF COMMERCE  
 DEP. TAX ASSESSOR, DAMAGE  
 SUPT. OF SCHOOLS  
 BOROUGH ADMINISTRATOR  
 INFECTION CONTROL  
 BOARD OF HEALTH PRESIDENT  
 IT COORDINATOR

Shari DiPalma  
 George Reggo  
 Dominic Mucci  
 Susan Spohn  
 Dr. Beth Raucher  
 Dr. Gary Guarnaci  
 John Yuen

**POLICE SURGEONS**

**All terms expire 12/31/12**

Eugene Bonacci	Gary Guarnaccia
Lawrence Rosen	Salvatore LaRaia
George Weinberger	Jerome Goldfisher
Patrick Perin	Moussa Ershadi

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**STANDING COMMITTEES OF THE COUNCIL**

STANDING COMMITTEES: FIRST PERSON NAMED IS CHAIRPERSON

I ASK FOR A MOTION FOR CONSENT VOTE:

POLICE	1Plawker	2Favaro	3Oh
FIRE DEPT & AMBULANCE CORPS	1Favaro	2Simon	3Oh
LIGHTING	1McMorrow	2Simom	3Oh
TRANSPORTATION	1Plawker	2Favaro	3Aversa
BUILDING & GROUNDS	1Simon	2Aversa	3Oh
D.P.W.	1Simon	2Aversa	3Oh
FINANCE	1Oh	& COMMITTEE OF THE WHOLE	
RECREATION	1Aversa	2Favaro	3Simon
SANITATION	1McMorrow	2Favaro	3Plawker
LEGAL	1Oh	& COMMITTEE OF THE WHOLE	
BEAUTIFICATION	1Simon	: SHADE TREE COMMISSION	
RECYCLING	1Simon	2Aversa	3Oh
HISTORICAL	1McMorrow	2Aversa	HISTORICAL COMMITTEE
CLEAN COMMUNITIES	1Simon	2Aversa	: SHADE TREE COMM.
ECONOMIC DEVELOPMENT	1Oh	2Aversa	3Simon
		& CHAMBER OF COMMERCE	
COMMUNITY EVENTS	1Aversa	2Plawker	3Oh

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

**AD HOC COMMUNITY COMMITTEES**

**Silver Citizens Committee:**    **Joe Favaro**    **Dr. Kim**    **Pio DeCaminada**    **Andy Cinotta**  
**Rose Crovatta` Ralph Slater**

**Communications Committee**

Member	Ed Aversa	1/7/2012	12/31/2012
Member	Ilan Plawker	1/7/2012	12/31/2012
Member	Gloria Oh	1/7/2012	12/31/2012
Member	Roberta Agresta	1/7/2012	12/31/2012
Member	Shirley Raffaele	1/7/2012	12/31/2012
Member	Patricia Wolf	1/7/2012	12/31/2012
Member	John Yuen	1/7/2012	12/31/2012
Member	Stephen Guerrierio	1/7/2012	12/31/2012
Member	Renee Sisca	1/7/2012	12/31/2012

**NEW BUSINESS RESOLUTIONS:**

**12-16** ADOPTION OF 2012 TEMPORARY BUDGET

**12-17** RESOLUTION TO FIX RATE OF INTEREST RATE FOR NON-PAYMENT OF TAXES

**12-18** RESOLUTION TO AUTHORIZE SIGNATORIES ON PAYROLL CHECKS FOR BOROUGH OFFICERS AND EMPLOYEES

**12-19** RESOLUTION TO AUTHORIZE SIGNATORIES ON BOROUGH EXPENDITURES EXCEPT PAYROLL

**12-20** RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT WITH MIELE SANITATION COMPANY PENDING THE EFFECTIVE DATE OF A NEW CONTRACT FOR SOLID WASTE COLLECTION

Roll Call Vote				
	M	Y	N	A
Mayor Parisi				
McMorrow				
Plawker				
Favaro				
Oh				
Simon				
Aversa				

ANY STATEMENTS COUNCIL MEMBERS MAY WISH TO MAKE

ANY OTHER BUSINESS

**We are hereby Adjourned**

**DRAFT – NOT YET APPROVED  
BEING SUBMITTED MARCH COUNCIL MEETING**

**JANUARY 7, 2012**

**MINUTES OF THE REORGANIZATION MEETING OF JANUARY 7, 2012**

**The Reorganization Meeting was called to order at 11: 27 am.**

The Oath of Office was administered by Congressman Steve Rothman to Mayor Joseph C. Parisi, Jr.

The Oath of Office was administered by Congressman Steve Rothman to Councilwoman Gloria Oh  
The Oath of Office was administered by Congressman Steve Rothman to Councilman Ed Aversa

Congressman Pascrell, Assemblyman Johnson and Assemblywoman Huttie were also present

**PRESENT AT ROLL CALL:**

Mayor	Joseph C. Parisi Jr.
Council President	Joe Favaro
Councilwoman	Carrol McMorrow
Councilman	Ilan Plawker
Councilwoman	Gloria Oh
Councilwoman	Melanie Simon
Councilwoman	Ed Aversa

**ABSENT:**

**ALSO PRESENT:**

Borough Attorney	E. Carter Corrison, Esq.
Chief Financial Officer	Joseph Iannaconi
Municipal Auditor	Steve Wielkocz
Municipal Engineer	Bernard Mirandi
Chief of Police	Michael Cioffi
Superintendent DPW	Mark Neville

**FLAG SALUTE LEAD BY COUNCILMAN FAVARO**

**MAYOR PARISI ASKED THAT THE FOLLOWING STATEMENT BE READ:**

Adequate notice of this meeting was given to the press and posted as required. Date and time of this meeting was legally given as required by the "Open Public Meeting Act."

This notice is on file with the Municipal Clerk and posted on the bulletin board.

Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the Municipal Clerk.

### **ADDRESS BY MAYOR PARISI:**

Good morning.

It is my hope that this New Year finds you Happy, healthy and successful

It is my privilege to welcome all of you here as we begin a new year and a new administration in Englewood Cliffs.

I want to thank the residents of Englewood cliffs for their vote of confidence in allowing me to continue as your Mayor for the next four years. More importantly I am ecstatic that you supported the addition to my team by electing: Joe Favaro, Gloria Oh and Ed Aversa. As your mayor I am only as good as the people on the council and by adding these 3 extraordinary members I know we will take Englewood cliffs to new heights.

I am not one to dwell on the past, but we should learn from our previous disappointments and achievements. Over the last 2 years many issues were discussed yet only a few were completed or even started. Transparency became opaque and the wasteful political bickering elevated just short of crippling chaos. In order for us to move forward this must not continue. I want the municipal government of Englewood Cliffs to function as a well run business. Carrol, Ilan, Joe, Gloria, Melanie, and Ed you are my board of directors. We also have the support of our "C" level executives Susan and Carter. In addition to all of our top quality departments heads. Let's strive together as a team and look toward the future and not the past.

In 2012, we face many challenges. And with the right direction and attitude we can achieve our mutual goal. Keeping Englewood Cliffs a wonderful place to live.

In the past few years almost every department has been stripped of valuable personnel that greatly affected our ability to properly serve the needs of the people of Englewood cliffs. That style of downsizing did not prove beneficial. This year will be focusing on those needs by implementing a strategy of rightsizing.

2012 is the year of investing in Englewood Cliffs. and tonight I would like to highlight the actions required to make those investments abundant for our residents

Our First rightsizing initiatives have already started in our building department We have already taking steps to bring back our building department to the level of service that our town deserves. We will once again be operating at full strength with no increase in cost. As for Our administration staff, with the appointment of the deputy clerk, the backlog of numerous administrative items can be cleaned up and we can focus on the future:I will be working with our administrator and department heads to establish goals and the possibility of incentive programs that can reduce our budget.

Our DPW, Although they were still able to do a tremendous job getting us back to normal through all the horrific storms this past few years, the men were spread very thin. We will be evaluating their staffing needs so they can keep this jewel of Englewood cliffs shining.

Even though, we are still in contract negotiations with the police department, I believe we are very close to coming to a fair settlement to all parties. And with that behind us we can move forward and with the right staffing allow them to do their job: A very dangerous job that protects each and every one of us every day and night. Our police department has been understaffed for way to long. With the recent retirements we can bring in some new officers at lower pay grades to alleviate the over use of overtime which will eventually reduce costs.

We will be working closely with our tax and finance department to monitor our expenses. We will constantly communicate with all departments on a monthly basis to insure that we are on the right fiscal tract.

Our Judge and his department have been doing a terrific job with our courts. I will be asking the judge how we can assist him in his efforts in maintaining a smooth and fair judicial process.

Our Administrator, auditors, CFO and the entire council will start the budget process this month. We cannot waste time to start initiatives that will cost us money if they are not acted upon quickly.

I would also look into the possibility of a grant Writer and/or consultant that can maximize our ability to receive county, state and federal funds, thus reducing the burden on our borough taxpayers.

In addition, to our current staff we will be looking into areas that we need improvement in. Areas such as Automation, Property Maintenance, municipal planning, and communications. We need to step out of the box and use creative alternatives in staffing using “share resources” with other towns or possibly business partners.

One of the main reasons Englewood Cliffs has the second lowest tax rate in Bergen county is our efficient use of our volunteers. We need to make sure that we provide the state of the art tools to our volunteer Fire department and Ambulance corps. These brave man and women not only are there to protect and save us but they are a major cost saving for our Borough. And we should applaud them.

I would be remiss not mention all the devoted volunteer boards and commissions that help make Englewood Cliffs the envy of Bergen County: The Planning Board, The Board of Adjustment, The board of health, The Shade Tree Commission, The Environmental Commission, the Historical Commission, The Recreation Volunteers, Little league, The Chamber of Commerce, The lions club and the senior Citizens Club.

I will be asking the council to approve some new volunteer committees. Although some members are being appointed tonight there are many open positions. Please let us know if you are interested or if you know of someone who would be interested.

First is a communication committee. This committee’s goal will be to improve, create and maintain the best ways to communicate to our residence and corporate citizens.



Another committee I will like to appoint is an “Elder Care Committee” or what I like to call “The Silver Citizens committee”. The purpose is to help the more mature members of our town that may need assistance. So they can stay in Englewood cliffs and maintain their quality of life.

**MAYOR PARISI MADE THE FOLLOWING STATEMENT:**

**THE RULES OF ORDER WILL REMAIN UNCHANGED.**

**ON A MOTION BY COUNCILWOMAN SIMON, SECONDED BY COUNCILMAN FAVARO RESOLUTION 12-01 WAS OFFERED FOR ADOPTION.**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: None

**RESOLUTION 12-01 WAS UNANIMOUSLY APPROVED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-01**

**RE: ANNUAL MEETING NOTICE - N.J.S.A. 10:4.8d – Year 2012**

**ANNUAL MEETING NOTICE – YEAR 2012 - RESOLUTION 12-01**

The Mayor and Council of the Borough of Englewood Cliffs has established their Caucus and Regular meeting dates for the year 2012. The Regular Meetings will be held on the Second Wednesday of each month, unless otherwise indicated by resolution 12-01, at 8:00 PM at the Municipal Building, 10 Kahn Terrace, Englewood Cliffs, New Jersey. Caucus meetings will be held at 6:30 PM. on the same nights as the regular meetings at 482 Hudson Terrace, Englewood Cliffs, New Jersey. **Action may be taken at either meeting.**

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Englewood Cliffs to establish specifically the Caucus and Regular meetings of the Mayor and Council for the year 2010 as follows:

**REGULAR MEETING**

**January 16 – Wednesday (Caucus & Regular Meeting)**

**February 8 – Wednesday (Caucus & Regular Meeting)**

**March 14 – Wednesday (Caucus & Regular Meeting)**

**April 11 – Wednesday (Caucus & Regular Meeting)**

**May** 9 – Wednesday (Caucus & Regular Meeting)  
**June** 13 – Wednesday (Caucus & Regular Meeting)  
**July** 11 – Wednesday (Caucus & Regular Meeting)  
**August** 8 – Wednesday (Caucus & Regular Meeting)  
**September** 12 – Wednesday (Caucus & Regular Meeting)  
**October** 10 – Wednesday (Caucus & Regular Meeting)  
**November** 14 – Wednesday (Caucus & Regular Meeting)  
**December** 12 – Wednesday (Caucus & Regular Meeting)

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**MAYOR PARISI STATED THE FOLLOWING:**

**ALL STANDING COMMITTEES ARE HEREBY DISSOLVED.  
ALL SPECIAL COMMITTEES ARE HEREBY DISSOLVED.  
ALL YEARLY APPOINTMENTS ARE HEREBY TERMINATED.**

**ON A MOTION BY COUNCILMAN AVERSA, SECONDED BY COUNCILWOMAN SIMON, THE BY-LAWS OF 2011 WERE ADOPTED FOR THE YEAR 2012.**

**AYES:** McMorrow, Plawker, Favaro, Oh, Simon, Aversa  
**NAYS:** None

**THE 2012 BY-LAWS WERE UNANIMOUSLY APPROVED**

**ON A MOTION BE COUNCILMAN PLAWKER, SECONDED BY COUNCILWOMAN SIMON, COUNCILMAN FAVOR WAS NOMINATED COUNCIL PRESIDENT FOR 2012.**

**AYES:** McMorrow, Plawker, Oh, Simon, Aversa  
**ABSTAIN** Favaro,  
**NAYS:** None

Mayor Parisi announced that the oath of office will be administered to Council President Joe Favaro by **E. Carter Corriston**

**MAYOR PARISI STATED: WITH THE ADVICE AND CONSENT OF THE COUNCIL, I MAKE THE FOLLOWING APPOINTMENTS:**

(To Be Completed)

**PROFESSIONAL SERVICES**

The Mayor and Council advertised for “Requests for Proposals” under the “Fair and Open” process for professional services, these proposals were reviewed by the members of the Mayor & Council during the period of December 15, 2011 – January 15, 2012

**ATTORNEY** (ONE YEAR) (RES 12-02)  
**RE: APPOINTMENT OF ATTORNEY**

**Mayor Parisi made the following nomination for Municipal Attorney  
Breslin and Breslin, LLC-term to expire 12/31/12**

AYES: Plawker, Favaro, Oh, Simon, Aversa  
RECUSE: McMorrow  
NAYS: None

**THE NOMINATION CARRIED**

**BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-02**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR BOROUGH ATTORNEY**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of an **Attorney** for the year **2012** to serve as **Borough Attorney**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play” law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that Breslin and Breslin, P.A. will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated Breslin and Breslin, P.A. to serve as **Borough Attorney**, for the year **2012**; and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from Breslin and Breslin, P.A. Law Firm prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that said Breslin and Breslin, P. A. be and is hereby appointed as **Borough Attorney** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said Breslin and Breslin, P. A. for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**AUDITOR**

(ONE YEAR)

(RES 12-03)

**RE: APPOINTMENT OF AUDITOR**

**Mayor Parisi made the following nomination for Municipal Auditor  
Steven Wielkocz-term to expire 12/31/12**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: None

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-03**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR BOROUGH AUDITOR**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of an **Auditor** for the year **2012** to serve as **Borough Auditor**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play” law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that Steven Wielkocz will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated Steven Wielkocz to serve as **Borough Auditor**, for the year **2012**; and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from Ferraioli, Wielkocz, Cerullo & Cuva, PA prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that said Steven Wielkocz be and is hereby appointed as **Borough Auditor** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said Steven Wielkocz for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

Borough Clerk

**ENGINEER**

(ONE YEAR)

(RES 10-04)

**RE: APPOINTMENT OF ENGINEER**

**Mayor Parisi made the following nomination for Municipal Engineer  
Steven Boswell-term to expire 12/31/12**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: NONE

**(See why Mayor recused)**

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-04**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR BOROUGH ENGINEER**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of an **Engineer** for the year **2012** to serve as **Borough Engineer**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "State Pay to Play" law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the "fair and open" process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that Steven Boswell, of Boswell Engineering, will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated Steven Boswell, of Boswell Engineering, to serve as **Borough Engineer**, for the year **2012**; and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from Boswell Engineering prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that said Steven Boswell of Boswell Engineering, be and is hereby appointed as **Borough Engineer** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said Steven Boswell, of Boswell Engineering, for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**BOND COUNSEL**

(ONE YEAR)

(RES 12-05)

**RE: APPOINTMENT OF BOND COUNSEL**

**Mayor Parisi made the following nomination for Municipal Bond Counsel  
DeCotiis, Fitzpatrick, and Cole-term to expire 12/31/10**

AYES: Plawker, Favaro, Oh, Simon, Aversa

NAYS : McMorrow

**(See if anything said)**

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-05**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR BOROUGH BOND COUNSEL**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of a **Bond Counsel** for the year **2012** to serve as **Borough Bond Counsel**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play” law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that the firm of DeCotiis, Fitzpatrick, and Cole will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated the firm of DeCotiis, Fitzpatrick, and Cole to serve as **Borough Bond Counsel**, for the year **2012** and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from the firm of DeCotiis, Fitzpatrick, and Cole prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that said firm DeCotiis, Fitzpatrick, and Cole be and is hereby appointed as **Borough Bond Counsel** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said firm DeCotiis, Fitzpatrick, and Cole for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**TAX APPEAL ATTORNEY**

(ONE YEAR)

(RES 12-06)

**RE: APPOINTMENT OF TAX APPEAL ATTORNEY**

**Mayor Parisi made the following nomination for Municipal Tax Appeal Attorney  
Steven Muhlstock, Esq.-term to expire 12/31/12**

AYES: Plawker, Favaro, Oh, Simon, Aversa

NAYS : McMorrow

**(See if anything said)**



**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION 12-06**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR BOROUGH TAX APPEAL ATTORNEY**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of an **Attorney** for the year **2012** to serve as **Borough Tax Appeal Attorney**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play” law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that Steven Muhlstock, Esq. will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated Steven Muhlstock, Esq. to serve as **Borough Tax Appeal Attorney**, for the year **2012**; and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from the firm of Gittleman, Muhlstock & Chewcaskie, LLP prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that said Steven Muhlstock, Esq. be and is hereby appointed as **Borough Tax Appeal Attorney** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said Steven Muhlstock, Esq. for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**SPECIAL TAX APPEAL COUNSEL**

(ONE YEAR)

(RES 12-07)

**RE: APPOINTMENT OF SPECIAL COUNSEL AS NEEDED BY TAX APPEAL ATTORNEY**

**Mayor Parisi made the following nomination for Special Counsel as needed Municipal Tax Appeal Attorney**

**Fred Semrau, Esq.-term to expire 12/31/12**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: NONE

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-07**

**RESOLUTION AUTHORIZING THE AWARD OF A  
Special Counsel as needed by Tax Appeal Attorney**

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**MUNICIPAL PLANNER**

(ONE YEAR)

(RES 12-08)

**RE: APPOINTMENT OF MUNICIPAL PLANNER**

**Mayor Parisi made the following nomination for Municipal Planner**

**Burgis Associates 12/31/12**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa  
NAYS: NONE

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-08**

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR MUNICIPAL PLANNER**

**WHEREAS**, it is necessary for the Borough of Englewood Cliffs to engage the professional services of a **Municipal Planner** for the year **2012** to serve as **Municipal Planner**; and

**WHEREAS**, funds will be available by way of budget appropriation to compensate said attorney; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play” law, took effect on January 1<sup>st</sup>, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, The Mayor and Council has determined that Burgis Associates, Inc. will be the most advantageous to the Borough, all relevant factors considered; and

**WHEREAS**, Mayor Parisi has nominated Burgis Associates, Inc. to serve as **Municipal Planner**, for the year **2012**; and

**WHEREAS**, the Borough has received or will receive a Business Registration Certificate and Affirmative Action Compliance Statement (where applicable) from the firm of Burgis Associates, Inc., prior to entering into a contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englewood Cliffs that Burgis Associates, Inc. be and is hereby appointed as **Municipal Planner** for the year 2012 pursuant to a “fair and open” process; and

**BE IT FURTHER RESOLVED**, that compensation for said Burgis Associates, Inc. for the year 2012 shall be claimed, approved and paid in the manner set forth in NJSA 40A:5-18 and pursuant to an agreement to be entered into between the parties; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**LABOR ATTORNEY**

(ONE YEAR)

(RES 12-09)

**RE: APPOINTMENT OF ATTORNEY**

**Mayor Parisi made the following nomination for Labor Attorney  
Breslin and Breslin, LLC-term to expire 12/31/12**

AYES: Plawker, Favaro, Oh, Simon, Aversa  
RECUSE: McMorrow  
NAYS: None

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-09**

**RESOLUTION AUTHORIZING THE AWARD OF LABOR ATTORNEY**

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn  
Borough Clerk

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**SPECIAL COUNSEL AS NEEDED BY LABOR ATTORNEY**

(ONE YEAR)

(RES 12-10)

**RE: APPOINTMENT OF SPECIAL COUNSEL AS NEEDED BY LABOR ATTORNEY**

**Mayor Parisi made the following nomination for Special Counsel as needed by Labor  
Attorney**

**DeCotis Fitzpatrick-term to expire 12/31/12**

AYES: Plawker, Favaro, Oh, Simon, Aversa  
RECUSE: McMorrow  
NAYS: None

**THE NOMINATION CARRIED**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION 12-10**

**RESOLUTION AUTHORIZING THE AWARD OF SPECIAL COUNSEL AS NEEDED BY  
LABOR ATTORNEY**

ATTEST:

\_\_\_\_\_  
Susan McGinley-Spohn

\_\_\_\_\_  
Joseph C. Parisi, Jr., Mayor

**Mayor Parisi made the following nominations for appointments to Administration office:**

**Administrator: Susan Spohn**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: None

**THE NOMINATION CARRIED**

**Deputy Borough Clerk: Lisette Duffy**

AYES: Plawker, Favaro, Oh, Simon, Aversa

NAYS: McMorrow

**THE NOMINATION CARRIED**

**Compliance Officer: Susan Spohn**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: None

**THE NOMINATION CARRIED**

**ADA COORDINATOR: Susan Spohn**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa

NAYS: None

**THE NOMINATION CARRIED**

**ADA COORDINATOR: Susan Spohn**

AYES: McMorrow, Plawker, Favaro, Oh, Simon, Aversa  
NAYS: None

**THE NOMINATION CARRIED**

**TO BE CONTINUED**

**BOROUGH OF ENGLEWOOD CLIFFS  
482 HUDSON TERRACE  
BERGEN COUNTY, NEW JERSEY**

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**CAUCUS AGENDA – January 18, 2012**

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**CALL TO ORDER: 6:30 P.M.**  
**ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
<b>Mayor Parisi</b>		
<b>McMorrow</b>		
<b>Plawker</b>		
<b>Favaro</b>		
<b>Oh</b>		
<b>Simon</b>		
<b>Aversa</b>		

**OPEN PUBLIC MEETINGS STATEMENT**

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the “Open Public Meetings Act.” This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading.

**(CAUCUS MEETING) CLOSED SESSION Resolution 12- 21**

**WHEREAS**, the Open Public Meetings Act, P.L. Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exists; and

**WHEREAS** the Governing Body wishes to discuss:

- Non-union employees’ accrued sick and vacation days payment commitment
- Personnel
- DPW contract negotiations
- Non-union salary increase request

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

Roll call

**DEPARTMENT REPORTS: Police Report of December 2011  
Court Report of December, 2011  
Construction Code Official Report of December, 2011  
Fire Report of December, 2011  
Engineering**

**CLAIMS FOR THE PERIOD OF December 15, 2011 – January 18, 2012**

**CORRESPONDENCE**

- United Water Meeting Summary
- Helen Keery Retirement Notification Letter

**Minutes:** Special meeting of: December 28, 2011

**PROCLAMATIONS**

- Salute to George Iskendarian Baseball Success

**MAYOR’S APPOINTMENTS**

- Planning Board – Alternate #4
- Recommendation To Englewood Library Board on Englewood Cliffs’ Representative

**RESOLUTIONS:**

2012-

- 22- Authorizing the local unit’s participation in the bond financing program of the Bergen County Improvement Authority.
- 23 – Authorizing previous resolution No. 07-130 in regard to solid waste collection services be rescinded and that a new resolution and public notice be published.
- 24 – Authorize RFP for a municipal building professional cleaning service.
- 25 – Authorize municipal clerk to solicit request for proposals for planning/architecture services for a municipal complex.
- 26 – Police Donations
- 27 – Authorizing Municipal Clerk to advertise for the position of Tax Clerk

	<b>R</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Mayor Parisi</b>				
<b>McMorrow</b>				
<b>Plawker</b>				
<b>Favaro</b>				
<b>Oh</b>				
<b>Simon</b>				
<b>Aversa</b>				



2012 Ordinances

- Ordinance 12 – 01 Second reading and hearing of an ordinance dissolving the Board of Adjustment, Chapter xviii entitled "land use procedures", Section 18.1 set seq Pursuant to n.j.s. 40:55d-25(c) and Granting their powers to the Planning Board. Pursuant to section 18.1 et seq and N.J.S. 40:55d-25(c)

	<b>R</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Mayor Parisi</b>				
<b>McMorrow</b>				
<b>Plawker</b>				
<b>Favaro</b>				
<b>Oh</b>				
<b>Simon</b>				
<b>Aversa</b>				

**OLD BUSINESS:**

- Development of “playbook” for Criminal Background Check Ordinance.

**NEW BUSINESS:**

**REPORT OF STANDING COMMITTEES**

**McMorrow**  
**Plawker**  
**Favaro**  
**Oh**  
**Simon**  
**Aversa**

**REPORT OF SPECIAL COMMITTEES**

**REPORT OF BOROUGH ATTORNEY**

**REPORT OF BOROUGH ENGINEER**

**EVENT ANNOUNCEMENTS:**

**MOTION TO ADJOURN**

Roll Call

**DRAFT – NOT YET APPROVED  
BEING SUBMITTED MARCH COUNCIL MEETING**

**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL**

**DATE: January 18, 2012**

**CALL TO ORDR: 8:09 P.M.**

**PRESENT AT ROLL CALL:**

Mayor	Joseph C. Parisi, Jr.
Council President	Joe Favaro
Councilwoman	Carrol McMorrow
Councilman	Ilan Plawker
Councilwoman	Gloria Oh
Councilwoman	Melanie Simon
Councilman	Ed Aversa

**ALSO PRESENT:**

Municipal Attorney	E. Carter Corrison
Municipal Engineer	Bernard Mirandi
Chief of Police	Michael Cioffi
Superintendent DPW	Mark Neville
Deputy Municipal Clerk	Lisette Duffy

**FLAG SALUTE LEAD BY: Council President Favaro**

**BOROUGH CLERK STATED:**

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading.

**DEPARTMENT REPORTS:** Police Report of December, 2011  
Court Report of December, 2011  
Construction Code Official Report of December, 2011  
Fire Report of December, 2011  
Engineering December, 2011

On a motion by Councilman Plawker, seconded by **xxxxxxx**, the Department Reports listed above for the month of December, 2011 were ordered filed.

Ayes: Councilpersons McMorrow, Plawker, Favaro, Oh, Simon, Aversa  
Nays:

**CLAIMS FOR THE PERIOD OF December 15, 2011 – January 15, 2012**

On a motion by Councilwoman Oh, seconded by Councilwoman Simon, the Claims for the month of December 15, 2011 were ordered paid.

Ayes: Councilpersons Plawker, Favaro, Oh, Simon, Aversa  
Nays:  
Abstain: Councilwoman McMorrow

**CORRESPONDENCE FROM THE FOLLOWING WERE READ**

- United Water Meeting Summary
- Helen Keery Retirement Notification Letter

**MINUTES: All were in favor to carry over the minutes**

On a motion by xxxxxxxx, seconded by xxxxxxxx, the minutes of the Regular or Caucus or Special meeting of Month, 20xx were approved.

Ayes:  
Nays:

**MAYOR MADE THE FOLLOWING PROCLAMATIONS**

- Salute to George Iskendarian Baseball Success

**MAYOR MADE THE FOLLOWING APPOINTMENTS**

- Planning Board – Alternate #4, Nora Jobson
- Recommendation To Englewood Library Board on Englewood Cliffs’ Representative, Claudine Colmenar

On a motion by Mayor Parisi, seconded by Council Plawker, Englewood Library Representative was accepted.

Ayes: Councilpersons McMorrow, Plawker, Favaro, Oh, Simon, Aversa  
Nays:

**RESOLUTIONS:**

2012-

- 22- Authorizing the local unit’s participation in the bond financing program of the Bergen County Improvement Authority.
- 23 – Authorizing previous resolution No. 07-130 in regard to solid waste collection services be rescinded and that a new resolution and public notice be published.
- 24 – Authorize RFP for a municipal building professional cleaning service.
- 25 – Authorize municipal clerk to solicit request for proposals for planning/architecture services for a municipal complex.

- 26 – Police Donations
- 27 – Authorizing Municipal Clerk to advertise for the position of Tax Clerk

**MAYOR PARISI STATED:**

“IF ANYONE WISHES TO COMMENT ON ANY RESOLUTION TO BE ACTED ON THIS EVENING, THEY MAY DO SO AT THIS TIME.”

On a motion by Councilman Plawker, seconded by Council President Favaro, the meeting was open to the public for comment on all resolutions.

The following people from the public spoke on the resolutions:

**Lauren Eastwood** – 4 Willow Drive, Englewood Cliffs, NJ 07632.

Resident questioned Resolution 2012-22, would we be extending the market life of the debt.

**Mary O’Shea** – 12 Irving Avenue, Englewood Cliffs, NJ 07632.

Resident questioned Resolution 2012-22, what is the total amount of the bond ordinance and inquired as to who the donor was on Resolution 2012-26.

After ample opportunity had been given for public discussion Councilwoman Simon, moved the public comment be closed. Motion was seconded by Councilman Plawker. So ordered.

**CONSENT AGENDA**

All matters listed below are considered to be routine in nature and was enacted by one motion. There was separate discussion of these items. If any discussion was desired by the Council, that particular item was removed from the Consent Agenda and was considered separately

On a motion by Council President Favaro, seconded by Councilwoman Simon, the following Resolutions were placed on a consent order:

Ayes: Councilpersons McMorrow, Plawker, Favaro, Oh, Simon, Aversa

Nays:

2012-

- 22- Authorizing the local unit’s participation in the bond financing program of the Bergen County Improvement Authority.
- 23 – Authorizing previous resolution No. 07-130 in regard to solid waste collection services be rescinded and that a new resolution and public notice be published.
- 24 – Authorize RFP for a municipal building professional cleaning service.
- 25 – Authorize municipal clerk to solicit request for proposals for planning/architecture services for a municipal complex.
- 26 – Police Donations
- 27 – Authorizing Municipal Clerk to advertise for the position of Tax Clerk

On a motion by Council President Favaro, seconded by Councilwoman Simon, the Resolutions were offered for adoption by consent agenda:

**ROLL CALL:**

Ayes: Councilpersons Plawker, Favaro, Oh, Simon, Aversa  
Nays:  
Recues: Councilwoman McMorrow, Resolution 2012-26

**Mayor Parisi CALLED UP FOR SECOND READING AN ORDINANCE ENTITLED:**

- Ordinance 12 – 01 Second reading and hearing of an ordinance dissolving the Board of Adjustment, Chapter xviii entitled "land use procedures", Section 18.1 set seq Pursuant to n.j.s. 40:55d-25(c) and Granting their powers to the Planning Board. Pursuant to section 18.1 et seq and N.J.S. 40:55d-25(c)

Mayor Parisi asked for a motion to carry over the second reading of Ordinance 12-01 to the February 8<sup>th</sup> Mayor and Council meeting

On a motion by Councilman Plawker, seconded by Councilwoman Simon, Resolution s was carried over:

**ROLL CALL:**

Ayes: Councilpersons Plawker, Favaro, Oh, Simon, Aversa  
Nays:  
Abstain: Councilwoman McMorrow

**MAYOR MADE THE FOLLOWING APPOINTMENTS**

- Reappoint Steve Duffy back to his position on the Board of Adjustment
- Reappoint Steve Duffy back to his position on the Board of Adjustment

On a motion by Councilman Plawker, seconded by Councilwoman Simon, both appointments were made.

**ROLL CALL:**

Ayes: Councilpersons Plawker, Favaro, Oh, Simon, Aversa  
Nays:  
Abstain: Councilwoman McMorrow

The following people from the public spoke on the ordinance:

**Mr. Rubinsky, Englewood Cliffs, NJ 07632.** Resident pointed out that the BOA meeting will take place after the Mayor and Council meeting on the 8<sup>th</sup>

**Mr. Russell Porrino, 220 Fairview Avenue, Englewood Cliffs, NJ 07632.** Resident is opposed to the dissolution of Board of Adjustment. Read article from Roselle Park's Councilman regarding both Planning and Zoning Boards.

**Mr. Ed Halas, 15 Hudson Terrace, Englewood Cliffs, NJ 07632.** Resident is opposed to combining both boards and questioned the job of the alternates. Also spoke briefly about debris on east side of Hudson Terrace and Matrix report.

**Mr. Jerry Misk, 1 Sanford Drive, Englewood Cliffs, NJ 07632.** BOA Vice Chair spoke briefly upon the dissolution of Board of Adjustment and how there should be checks and balances.

**Lauren Eastwood 4 Willow Drive, Englewood Cliffs, NJ 07632.** Resident questioned the Open Public Meetings Act and the dissolution of the Board of Adjustment. Felt there was a predetermination of the decision made.

**Ms. Mary O'Shea, 12 Irving Avenue, Englewood Cliffs, NJ 07632.** Resident asked Mayor and Council who prepared the ordinance to dissolve the Board of Adjustment and if anyone met prior to the reading of the ordinance.

**Mr. Ed Hals, 15 Hudson Terrace, Englewood Cliffs, NJ 07632.** Resident asked if Mr. Michael Kates, attorney to the Planning Board could be present at the next Mayor and Council meeting.

**Mrs. Rose Cravotta, 66 Elm Street, Englewood Cliffs, NJ 07632.** Resident expressed concern regarding the water shut down and the many residents who will be away during the water shout down.

**Mr. Claude Hubbard, 250 Marrietta Street, Englewood Cliffs, NJ 07632.** Resident concerned with the water shut off and the schools in town. Also commented on BOA dissolution and how

**Mr. Ted Tufano, 8 Marjorie Terrace, Englewood Cliffs, NJ 07632.** Resident concerned with the impact of the water shut off and home boilers.

**Ms. Mary O'Shea, 12 Irving Avenue, Englewood Cliffs, NJ 07632.** Board of Health member stated she notified the seniors at their last meetig and other BOH members with regards to the United Water issue.

**Mr. Andrew Nikow, 54 Elm Street, Englewood Cliffs, NJ 07632.** Resident gave his opinion on home boilers and the what other residents can expect.

After all interested parties had spoke, Mayor Parisi asked for a motion to close the public portion of the meeting.

On a motion by xxxxxxxx, seconded by Councilwoman Simon, the public portion of the meeting was closed. Carried

**Councilwoman McMorrow** spoke briefly about her opinion on the dissolution of the Board of Adjustment .

**Councilman Aversa responded** to Councilwoman's McMorrow opinion and camparison of the dissolutuion.

**Councilwoman Simon** reminded Councilwoman McMorrow that there wwwas no transparency when she abolished the position of the Deputy Clerk.

There was a brief discussion between Council women McMorrow and Simon regarding transparency.

## **OLD BUSINESS**

Motion by Councilwoman McMorrow to have Mr. Carter Corriston, Esq. look into an investigation of the alleged violation of the Open Public Meetings Act, second by xxxxxxxx.

### **ROLL CALL:**

Ayes: Councilpersons McMorrow, Simon

Nays: Councilpersons, Plawker

Abstain: Councilpersons Favaro, Oh, Aversa

**Mr. Carter Corriston, Esq** requested that Councilwoman McMorrow put her request to him in writing.

## **COMMITTEE REPORTS**

**COUNCILWOMAN McMORROW** – Lighting, Sanitation and Historical Committee  
Nothing to report on

**COUNCILMAN PLAWKER** – Police and Transportation  
Two letters were read commending our police department

**COUNCILMAN FAVARO** – Fire Dept and Ambulance  
Meeting to be set with Senior Citizens President to discuss water shutdown procedures

**COUNCILWOMAN OH** – Finance, Legal and Economic Development  
Will be meeting with CFO and Chamber of Commerce soon. Hopes to get Chamber of Commerce more involved with new businesses. Attended opening of new music school in town

**COUNCILWOMAN SIMON** – Buildings & Grounds, DPW, Beautification, Recycling, Clean Communities and Board of Health  
Will meet with DPW Local as their contract is now up. Attended Planning Board re-org, new Planner to be selected

**COUNCILMAN AVERSA** – Recreation, Community Events and Communications  
Committee set of 16 residents to discuss recreation, budget will be redone. Meeting set with the Communication Committee to discuss website and other ideas

### **DPW SUPERINTENDENT**

DPW equipment is ready for snow. Superintendent said he and his department will be available for the water shutdown

### **BOROUGH ENGINEER**

Engineer was notified by PSE&G of gas line repair on Palisade Avenue. Mr. Mirandi will work with DPW and police while this is completed. Still waiting on NJOT local aid award. Roof re-bid project will start soon and will announce bid date in February

### **POLICE CHIEF**

Chief informed Council and staff on several synagogue targets. Town received from FEMA 33,404.93 from Hurricane Ilene. Spoke about new police equipment that reads 500 license plates per minute, at no cost to the borough. Lt. LaRaia completed National FBI class. Still waiting for DOT approval of Red Zone Camera. 911 Memorial donations are still coming in.

**BOROUGH ATTORNEY**

Nothing to report on

**BOROUGH ADMINISTRATOR**

Will start working on the website. Changes to be made in office now that there is a Deputy Clerk in place. Ms. Spohn requested that any items to be placed on the agendas, to be submitted on the Friday prior to the Mayor and Council meeting

**PUBLIC PORTION:** On a motion by Council President Favaro, seconded by Councilwoman Simon, the meeting was opened to the public. Carried

On a motion by xxxxxxxx, seconded by xxxxxxxx, the meeting was adjourned at Time pm.